

DIPP EoDB FRAMEWORK: 2017

(DIPP Recommendation No. 386)

Procedures and List of Documents Required

C. License for Repairer of Weights and Measures-

1. Procedure:

- Any person desirous to obtain a license for Repairer of weights and measures may apply in the format appended (LR-1).
- Application to be submitted in the office of Local Senior Inspector/Inspector (Legal Metrology Officer).
- Local Senior Inspector/Inspector will inspect the proposed premises and the documents and will prepare a report, which along with the application will be sent to the respective Assistant Controller (Licensing Authority under delegated powers). In case of state level license, the same is to be sent to the Controller (Licensing Authority).
- The Assistant Controller, after examining the application, report by local LMO and documents, finding prima facie case suitable to grant the license, will constitute a three member committee to examine and test the capability and competence of the applicant to repair the weights and measure. Accordingly, the committee prepares and sends its report to the Licensing authority.
- The Licensing authority, after examining the application and finding it suitable for grant of License, may require the applicant to deposit the License fee of ₹100/- in the appropriate HEAD OF ACCOUNTS.
- Once the fee is deposited and copy thereof received by the Licensing Authority, the license will be issued by him in the prescribed format.

2. Documents to be annexed by the applicant-

- Identity and Address proof of the applicant/partners.
- Proof of the Date of Birth of applicant/partners.
- Ownership or tenancy document of the proposed premises.
- Location map (Chauhaddi) of the proposed premises.
- Document regarding the prescribed qualification (in the case of electronic weighing machines) and experience certificate.
- Affidavit to state that applicant would abide by the Legal provisions and the directions issued by the Controller.
- Affidavit to state that applicant had neither been punished by any Court nor is any criminal proceeding pending in any Court.
- Registration document of shop/establishment/municipal trade license, as the case may be.
- List of Machinery and tools.
- Copy of PAN.