

FREQUENTLY ASKED QUESTIONS (FAQs)

Q.1: What types of Registration/Licences are issued online?

Ans: Following licences/renewals and registrations are issued online, for which online applications can be made-

1. Issue of licence to the manufacturer of Weights & Measures (MA)
2. Issue of licence to the Dealer of Weights & Measures (DA)
3. Issue of licence to the Repairer of Weights & Measures (RA)
4. Renewal of Manufacturer Licence of Weights & Measures (MR)
5. Renewal of Dealer Licence of Weights & Measures (DR)
6. Renewal of Repairer Licence of Weights & Measures (RR)
7. Registration of Name and Address of Manufacturer/Packer of Packaged Commodities (PC)
8. Intimation of nomination of director by company (DN)

Q.2: Where to apply for licences/registrations?

Ans: Citizen/Entrepreneur is mandatorily required to register and login on 'niveshmitra portal' at 'niveshmitra.up.nic.in' and after registering the unit, required applications on department's portal may be accessed from niveshmitra portal. Citizen is required to fill the application and upload the required documents.

Q.3: What types of certificates are issued?

Ans: Following types of Verification certificates are issued:

1. Verification/re-verification of weights and measures in the Office/Camp Office.
2. Verification/re-verification of Petrol Pumps in-situ i.e., at its location.
3. Verification/re-verification of Flow meters in-situ i.e., at its location.
4. Verification/re-verification of Auto Rickshaw/taxi fare meters.
5. Verification/re-verification of CNG/LPG Dispensing Pumps in-situ i.e., at its location.
6. Verification/re-verification Storage tanks in-situ i.e., at its location.

Also, in each of the above category, following three types of applications depending upon the status of verification are available-

1. First/Fresh Verification-those wish to use their weights and measures for the very first time.
2. Re-verifications (Manual to Online)- for those who are using and have got their weights and measure verified presently in offline mode.
3. Re-verifications (Online to Online)-for those who have got their weights and measures verified in online mode.

Q.4: Where to apply for verification of weights and measures?

Ans: Applicant is required to register, login and register trader on department's portal at 'legalmetrology-up.gov.in' and thereafter he can access and fill the application for desired verification and upload the required documents. Applicant may also access the applications through 'e-district portal' by CSC operators.

Q.5: How to download user manual from website?

Ans: User can download user manual from left side menu (HELP → User Manual) after logging in the portal.

Q.6: How to view process flow for licenses?

Ans: User can view and download as PDF the process flow for licenses from side menu (HELP → Process Flow for Licenses) after logging in the citizen portal.

Q.7: How to find Procedure and work of portal?

Ans: User can read and download as PDF all procedures and annexes from left side menu (HELP→Procedure and Documents) after logging in the citizen portal.

Q.8: Why errors like ‘illegal character found’ shown in the process of filling up the form?

Ans: For website security, some characters have been disallowed that’s why this error is displayed. User is suggested to avoid using any special characters while filling up the forms.

Q.9: How to find my application status?

Ans: User can find his/her application status with 14 digit unique application number by clicking on TRACK STATUS and filling in the application number on dashboard after login.

Q.10: By what time query/objections, are intimated to the applicant?

Ans: Query/objections if any would be intimated to the applicant latest within seven working days from the date of submission of completed application form.

Q.11: How much time is given to respond to the queries to the applicant?

Ans: Applicant is required to the queries/objections within 7 days from the date of such query/objection.

Q.12: When and where will applicant get the certificate or License?

Ans: The competent authority is expected to give approval within time specified under Janhit Guarentee Act for the service concerned. The certificates/licences so issued would be digitally signed which are downloadable by the applicant at his dashboard.

Q.13: What are unit and trader?

Ans: Unit is to be registered on ‘niveshmitra’ portal for licenses and registration whereas registration as trader on department’s portal is required for verification certificates.

Q.14: Where and how to deposit the required fee?

Ans: The required fee for services of licences/registration is to be paid on ‘niveshmitra’ portal in the manner prescribed. Whereas, the fee required for verification of weights and measures is to paid online by visiting directly on ‘<http://rajkosh.up.nic.in/>’ by selecting the department and head on it and filling in the required details and amount, as shown below.

U.P. RAJKOSH
E-Challan For U.P. Treasuries

Payment Mode: e-Payment

e-Challan Department: **WMD-विवेक माप विज्ञान उपकरण**

Assessment Year: 2018 - 2019
Deposit Period: ONETIME
Select Division: सखनऊ
Select Treasury: जवाहर भवन, सखनऊ [Jawahar Bhawan , Lucknow]

Remarks: Fee for Verification of Weights and Measures Appln no. 181527RM000033

HEAD	DESCRIPTION	SERIAL NO.	AMOUNT
147500106010000	बाटी और मापों के मुद्रांकन के निरीक्षण	4	400

Verify Captcha: 4T0x89 4T0x89

* Marked Fields are Compulsory

Submit Reset

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Once fee is deposited and treasury challan is generated, applicant is required to fill in the details of challan and enclose the scanned copy of it, as shown below-

Select Fee Payment Mode : Treasury Challan

DETAILS OF FEE PAID VIA OFFLINE MODE

Amount: 400.00

Challan Number: 12345

Dated: 05/09/2018

Upload Scanned Copy of Challan: Challan.pdf